



## MINUTES OF THE BOARD MEETING

**TUESDAY, MARCH 29, 2016**

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, March 29, 2016, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:07 p.m. by Chairperson MacNeil.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Fera.

2. Roll Call

Chair MacNeil noted that Trustee Charbonneau and Trustee Nieuwesteeg were asked to be excused from the March 29, 2016 Board Meeting.

| Trustee                 | Present | Present Electronically | Absent | Excused |
|-------------------------|---------|------------------------|--------|---------|
| Kathy Burtnik           |         | ✓                      |        |         |
| Maurice Charbonneau     |         |                        |        | ✓       |
| Frank Fera              | ✓       |                        |        |         |
| Fr. Paul MacNeil        | ✓       |                        |        |         |
| Ed Nieuwesteeg          |         |                        |        | ✓       |
| Ted O'Leary             | ✓       |                        |        |         |
| Dino Sicoli             | ✓       |                        |        |         |
| Pat Vernal              |         | ✓                      |        |         |
| <b>Student Trustees</b> |         |                        |        |         |
| Michaela Bodis          | ✓       |                        |        |         |
| Aidan Harold            | ✓       |                        |        |         |

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Chair MacNeil requested items F6 and F7 of the In Camera Session (Section B: Student Trustees Excluded) be moved to the In Camera Session (Section A: Student Trustees Included).

Moved by Trustee Fera

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of March 29, 2016, as amended.

**4. Declaration of Conflict of Interest**

A Disclosure of Interest was declared by Trustee O'Leary with Items F10.2.1 and F10.2.2 and Trustee Fera with Items F10.1 and F10.3.1 of the In Camera Agenda. These trustees have family members who are employees of the Board. They left the meeting during discussion of these items.

**5. Approval of Minutes of the Board Meeting of February 23, 2016**

Moved by Trustee Sicoli

Seconded by Trustee Vernal

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of February 23, 2016, as presented.

**CARRIED**

**B. DELEGATIONS/PRESENTATIONS**

Nil

**C. COMMITTEE AND STAFF REPORTS**

**1. School Excellence Program – St. Elizabeth Catholic Elementary School**

Director Crocco provided background information on the monthly School Excellence Program. Lee Ann Forsyth-Sells, Superintendent of Education introduced Clare Tofano, Principal of St. Elizabeth Catholic Elementary School.

Principal Tofano, with the assistance of students, staff and parents showcased St. Elizabeth Catholic Elementary School as part of the School Excellence Program.

Chairperson MacNeil and Trustee Sicoli thanked Principal Tofano, the staff, students and parents for their presentation and performance.

**2. Unapproved Minutes of the Committee of the Whole Meeting of March 8, 2016**

Moved by Trustee Fera  
 Seconded by Trustee Vernal

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of March 8, 2016, as presented.

**CARRIED**

**3. Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of November 19, 2015**

Moved by Trustee O'Leary  
 Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) Meeting of November 19, 2015, as presented for information.

**CARRIED**

**4. Multi-Year Grass Cutting Services Tender Approval**

Scott Whitwell, Controller of Facilities Services presented the Multi-Year Grass Cutting Services Tender.

Controller Whitwell answered questions of Trustees.

Moved by Trustee Burtnik  
 Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Multi-Year Contracts for Grass Cutting Services to:

|        |                           |                       |
|--------|---------------------------|-----------------------|
| Area A | St. Catharines, ON        | Steele's Landscaping  |
| Area B | St. Catharines, ON        | Steele's Landscaping  |
| Area C | Lincoln, ON               | Steele's Landscaping  |
| Area D | Welland, ON               | Snips Landscape       |
| Area E | Thorold, ON               | Snips Landscape       |
| Area F | Port Colborne, ON         | Snips Landscape       |
| Area G | Fort Erie, Ridgeway, ON   | Paramount Landscaping |
| Area H | Niagara Falls, ON – North | HS&M Landscape        |
| Area I | Niagara Falls, ON – South | Paramount Landscaping |

|                              |             |
|------------------------------|-------------|
| Grass cutting per occurrence | \$10,273.56 |
|------------------------------|-------------|

**CARRIED**

**5. Financial Report 2015-2016 as at February 29, 2016**

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Financial Report 2015-2016 for information.

Superintendent Vetrone answered questions of Trustees.

## **D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

### **1. Correspondence**

Nil Report

### **2. Report on Trustee Conferences Attended**

Nil Report

### **3. General Discussion to Plan for Future Action**

Senior Administrative Council continues to work on the design of the System Priorities and Budget 2016-2017 report and recommendations to the April Committee of the Whole meeting; as well as Phase 3 of the Long Term Accommodations Plan which will be presented at the April Committee of the Whole meeting.

With the approval of the Facility Partnerships Policy a recommended Facilities Partnership Plan will be presented at the May Committee of the Whole Meeting.

### **4. Trustee Information**

#### **4.1 Spotlight on Niagara Catholic – March 8, 2016**

Director Crocco highlighted the Spotlight on Niagara Catholic – March 8, 2016.

#### **4.2 Calendar of Events – April 2016**

Director Crocco reviewed the Calendar of Events - April 2016 for Trustees information and reminded Trustees of the Bishop's Gala taking place Friday April 1, 2016 and noted that seating is reserved and the plan will be emailed to Trustees attending the Gala.

#### **4.3 Volunteer Appreciation Breakfast – April 11, 2016**

Director Crocco reminded Trustees of the Volunteer Appreciation Breakfast on April 11, 2016 at the Holiday Inn St. Catharines and asked Trustees to confirm their attendance with Anna Pisano, Administrative Assistant of Corporate Services & Communications.

#### **4.4 OCSTA Change in Groupings for Regional Meeting**

Director Crocco informed Trustees of the OCSTA change in groupings for each regional meeting.

#### **4.5 OCSTA Spring Regional Meeting Questions**

Director Crocco reviewed the memorandum from OCSTA regarding the invitation for Boards to submit two priority questions for discussion at the OCSTA Regional Meeting. Chair MacNeil indicated that the item would be placed on the April Committee of the Whole Agenda for discussion and submission from Niagara Catholic District School Board.

Chair MacNeil reminded Trustees of the CCSTA regional planning meeting on April 23, 2016 at Our Lady of Scapular Church.

**5. Open Question Period**

None Submitted

**E. NOTICES OF MOTION**

**F. BUSINESS IN CAMERA**

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 7:55 p.m. and reconvened at 10:50 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of March 29, 2016

**CARRIED**

**SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee O'Leary

Seconded by Trustee Vernal

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of February 23, 2016, as presented.

**CARRIED (Item F1)**

Moved by Trustee O'Leary

Seconded by Trustee Vernal

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of March 8, 2016, as presented.

**CARRIED (Item F2)**

**SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of February 23, 2016, as presented.

**CARRIED (Item F4)**

Moved by Trustee Sicoli

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of March 8, 2016, as presented.

**CARRIED (Item F5)**

## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee O'Leary

Seconded by Trustee Sicoli

**THAT** the March 29, 2016 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 10:51p.m.

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Minutes of the Meeting of the Niagara Catholic District School Board held on **March 29, 2016**.

Approved on **April 26, 2016**.

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Fr. Paul MacNeil  
Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer